



<http://gvtv.org/job/news-producer/>

News Producer

Hiring organization

Green Valley Television

Working Hours

MONDAY-FRIDAY 6AM-2:01PM

POSITION REQUIRES SELF-SET, OFF-SITE, ON-CALL HOURS TO COMMUNICATE WITH STAFF
ADDITIONAL HOURS MAY BE ASSIGNED.

Description

A Producer is the person who takes all the elements that have been gathered throughout the day (packages, vostos, vo's, copy stories, graphics,) and constructs a newscast.

The Producer is generally involved in the Monday meeting during which the stories are assigned. The News

Director or Executive Producer will parcel out stories to the various Producers. The Producer then begins to build a newscast,

adding stories and elements that will give "flow" to the program. In some stations the Producers do most of the writing, in others

the anchors prefer to write their own copy. Many Producers have to edit video for their own newscast.

The Producer must keep in touch with crews in the field to find out how stories are progressing. In addition, Producers have to keep an eye on the wires and network feeds.

During the Newscast, the Producer will sit in the control room. The Producer must be able to accurately time the newscast while

communicating with the studio crew, Anchors and crews in the field.

A Producer needs to be a strong and very fast Writer and have solid news judgment.

Qualifications

Strong conversational writing, news judgment and organizational skills are essential; creative use of live elements, graphics and set; ability to work closely with others under deadline pressure; knowledge of general broadcast newsroom operations; videotape editing skills helpful; must be able to handle multiple live shots, must be able to implement findings of station research and directives of newsroom managers. Must also be able to motivate and delegate.

Contacts

GENERAL QUESTIONS

Green Valley Television

Human Resources

460 N. Arroyo Grande Blvd., Suite 209

Henderson, NV 89014

HUMANRESOURCES@gvtv.org

Date posted

April 1, 2020

Valid through

10.08.2020

Duration of employment

08/10/2020 – 5/26/2021

Base Salary

Paid on the A-F Grade Scale.
Assignments Determined by negotiated agreement

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